

THE HELPING INTERVIEW

COU212

Syllabus

1. Setting the Interview Atmosphere
2. Stages of the Interview
3. Demonstrating Proper Attitudes and Behaviors - I
4. Demonstrating Proper Attitudes and Behaviors - II
5. The Use of Questions in the Interview
6. Effective Communication Skills
7. Interviewer Responses and Leads - I
8. Interviewer Responses and Leads - II

Your grade will be based on:

1. Any written assignments.
2. Attendance and class participation.(viewing all videos if off-campus student)
3. Final Exam.

All written assignments are to be typewritten.